

# Sourcing and referencing the literature

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# Session

- Your background
- Finding relevant literature
- Searching techniques
- Document delivery and library support

# Your background

- Where are you from?
- What is your experience of literature searching?
- What facilities do you have access to?

# Reviewing the literature

- Establish whether there is already research on your topic
- Think about the **scope** of your topic and the purpose of the research, time period, geographic region, intended audience, related disciplines
- Identify **keywords** – synonyms, acronyms, alternative spellings, related terms, international terms, former terms or change in terminology
- Consider the **types of resources** you will use: books, journals, databases, web resources, theses, conference papers, government publications...
- **Where you will locate the information** – libraries, databases, websites, organisations like the ABS or NCVET, free or subscription?

# Reviewing the literature, websites

- Writing a literature review – Victoria University
  - [http://tls.vu.edu.au/vucollege/learninghub/degreestudysupport/literature\\_review/1\\_home.html](http://tls.vu.edu.au/vucollege/learninghub/degreestudysupport/literature_review/1_home.html)
- Conducting a literature review – University of Melbourne
  - <http://www.lib.unimelb.edu.au/postgrad/litreview/gettingstarted.html>
- Literature review - Central Queensland University
  - <http://www.library.cqu.edu.au/tutorials/litreviewpages/index.htm>
- Writing a literature review – Monash University
  - <http://www.monash.edu.au/lis/lionline/writing/general/lit-reviews/index.xml>

# Information for Researchers page

- Library Home
- **Information for Researchers**
- Databases
- E-Journals
- Web Sites
- Locations
- Hours
- Contacts
- Site Map

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## INFORMATION FOR RESEARCHERS



### Creative Arts Higher Degrees

#### RESEARCH RESOURCES

[digital theses](#)  
[journal databases](#)  
[library support for scholarly inquiry](#)  
[VUIR](#)  
[open research repositories](#)  
[research organisations](#)  
[scholarly internet web sites](#)

#### GETTING PUBLISHED

[get an ISBN](#)  
[measuring journal quality \(UniSA\)](#)  
[where to publish \(UoW\)](#)

#### RESEARCH SKILLS

[copyright & plagiarism guides & tutorials](#)  
[peer reviewed journals](#)  
[planning an essay](#)  
[preparing & researching assignments](#)  
[study help](#)  
[writing a literature review \(sample – social work\)](#)

#### DOCUMENT SUPPLY

[document supply \(inter-library loans\)](#)

#### COPYRIGHT

[VUIR for research staff](#)  
[VUIR for research students](#)  
[copyright for research staff](#)  
[copyright for research students](#)

#### ALERTS

[RSS](#)

New Research Books (RSS)  
Database News Updates  
New Database Trials  
Book Reviews  
New Sites on the Internet

### RESEARCH COMMUNITY

Free Online Resources  
The Graduate Junction  
Research Spotlight  
An Interview with...  
Online CiteULike Library  
Podcasts/ Blogs

### CONTACTS

Liaison librarians

### LINKS

Office for Research  
Office for Post Graduate Research

# Databases - free access

- VU Vocational Education and Training (VET) Infolink  
<http://w2.vu.edu.au/library/infolink/education/vet1.htm>
- ERIC (education literature, international)  
<http://www.eric.ed.gov/>
- VOCED (VET research, Australian & international)  
<http://www.voced.edu.au/>
- Edna (Australia's free online network for educators)  
<http://www.edna.edu.au/edna/go/vet>

# Search techniques

- Think of alternative words...      *Check the database thesaurus for terms*
  - *training or instruction*
  - *“student attrition” or “student retention”*
- Use truncation where possible:      *symbols such as \* or ?*
  - e.g. train\*      searches for train, trainer, training
  - e.g. work\*      searches for work, worker, workplace, working
- Think about how you combine your search terms
  - Boolean “AND” “OR” or “NOT”
  - “Quotation marks” for phrases?

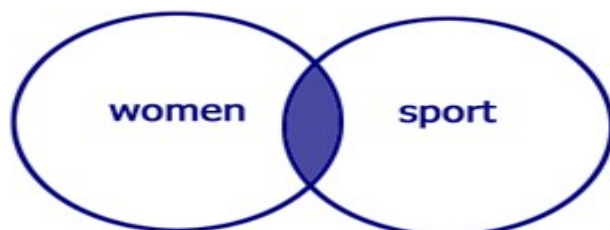


# Search techniques cont'd...

## Boolean Operators

Boolean Operators are words such as **AND**, **OR** and **NOT** which are used to combine keywords in a search. Use of the operators **AND** or **NOT** will narrow a search while the **OR** operator will broaden it.

### AND

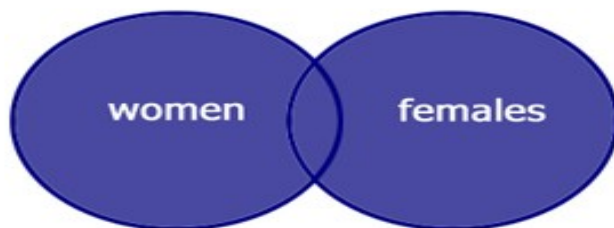


The **AND** operator allows items to be retrieved which contain **both** requested keywords.

eg. women **AND** sport

This search will retrieve items which contain the keywords **women** and **sport**.

### OR

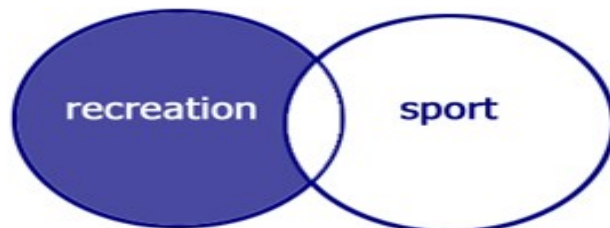


The **OR** operator allows items to be retrieved which contain **either** of two requested terms.

eg. women **OR** females

This search will retrieve items which contain either of the keywords **women** or **females**.

### NOT



The **NOT** operator allows for the **exclusion** of documents which contain a selected term.

eg. recreation **NOT** sport

This search will retrieve items which contain the keyword **recreation** and **exclude** any that also include the keyword **sport**.

# Google searching

- Always notice the total number of results (6 million? 60,000?)
- Try putting quotation marks around any phrases
- Try Advanced search
  - Restrict search by **file format**, eg. “Only ... PDF”
  - **Occurrences**: ask for results to occur only in the title of the page
  - **Domain**: include or exclude particular sites or domains
  - Google Help Central – check it out

# Google – Advanced Search



Advanced Search

[Advanced Search Tips](#) |

english literacy teaching trade workplace filetype:pdf site:.edu.au

## Find web pages that have...

all these words:

english literacy teaching trade workplace

this exact wording or phrase:

[tip](#)

one or more of these words:

OR

OR

[tip](#)

## But don't show pages that have...

any of these unwanted words:

[tip](#)

## Need more tools?

Results per page:

10 results



Language:

any language



File type:

Adobe Acrobat PDF (.pdf)



Search within a site or domain:

.edu.au



(e.g. youtube.com, .edu)

[+ Date, usage rights, numeric range, and more](#)

Advanced Search

# Google – Advanced Search



english literacy teaching trade\* OR workplace site:.edu.au filetype:pdf

Search

[Advanced Search](#)  
[Preferences](#)

Search:  the web  pages from Australia

Web Results 1 - 10 of about 36,300 from edu.au for english literacy teaching trade\* OR workplace filetype:pdf

[PDF] [BAI06026 Teacher education for effective literacy teaching Joyce M ...](#)

File Format: PDF/Adobe Acrobat - [View as HTML](#)

approaches to **literacy teaching** in their **teacher** education programs. ... IRA/NCTE Standards for the **English** Language Arts. The central principles are: .... perception of knowledge about **teaching** as learning the 'tricks of the **trade**', or ...

[www.aare.edu.au/06pap/bai06026.pdf](http://www.aare.edu.au/06pap/bai06026.pdf) - [Similar pages](#)

by JM Bainbridge - [Related articles](#)

[PDF] [EMM07195 Two Literacy Projects- A Most Insightful Association](#)

File Format: PDF/Adobe Acrobat - [View as HTML](#)

Accelerated **Literacy** (AL) is a specific **English literacy teaching** .... demonstrated most practices but there could be some **trade offs** so this allowed for ...

[www.aare.edu.au/07pap/emm07195.pdf](http://www.aare.edu.au/07pap/emm07195.pdf) - [Similar pages](#)

by S Emmett - [Related articles](#) - [All 2 versions](#)

[PDF] [LITERACY, DIVERSITY AND POVERTY: THE POLICY CONTEXT](#)

File Format: PDF/Adobe Acrobat

information technology in **English teaching**, and **literacy** across the curriculum .... There was little research around the **teaching** of **English** and **literacy** in ...

[eprints.qut.edu.au/16370/2/02chapter1.pdf](http://eprints.qut.edu.au/16370/2/02chapter1.pdf) - [Similar pages](#)

[PDF] [Talking about training. Literacy and numeracy training practices ...](#)

File Format: PDF/Adobe Acrobat - [View as HTML](#)

the training culture, **teaching** and learning, **literacy** and numeracy and assessment. .... The incorporation of **English** language, **literacy** and numeracy competencies into .... the **Trade, Not Only the Tricks of the Trade, Vol, 1.** ...

[www.staff.vu.edu.au/alnarc/publications/02Trenerry.pdf](http://www.staff.vu.edu.au/alnarc/publications/02Trenerry.pdf) - [Similar pages](#)

# Google Scholar

- Searches across many disciplines and sources: peer-reviewed papers, theses, books, abstracts and articles, from academic publishers, professional societies, digital repositories, universities and other scholarly organizations.

The screenshot shows the Google Scholar Advanced Search page. At the top left is the Google Scholar logo with 'BETA' underneath. To its right is the text 'Advanced Scholar Search'. Further right are two links: 'Advanced Search Tips' and 'About Google Scholar'. Below this header is a search area with a text input field containing 'english literacy teaching australia', a dropdown menu showing '10 results', and a 'Search Scholar' button. Underneath the search area are several filter options: 'Find articles with all of the words', 'with the exact phrase', 'with at least one of the words', 'without the words', and 'where my words occur' (with a dropdown menu set to 'anywhere in the article'). Below these are fields for 'Author' (with an example 'PJ Hayes' or McCarthy'), 'Publication' (with an example 'J Biol Chem or Nature'), and 'Date' (with a range from 2000 to 2009 and an example '1996'). At the bottom is the 'Subject Areas' section, which has two radio buttons: 'Return articles in all subject areas.' and 'Return only articles in the following subject areas:'. The second option is selected. Below it is a list of subject areas with checkboxes: 'Biology, Life Sciences, and Environmental Science', 'Business, Administration, Finance, and Economics', 'Chemistry and Materials Science', 'Engineering, Computer Science, and Mathematics', 'Medicine, Pharmacology, and Veterinary Science', 'Physics, Astronomy, and Planetary Science', and 'Social Sciences, Arts, and Humanities' (which is checked).

Google Scholar BETA

Advanced Scholar Search

[Advanced Search Tips](#) | [About Google Scholar](#)

Find articles with **all** of the words: english literacy teaching australia 10 results Search Scholar

with the **exact phrase**

with **at least one** of the words

**without** the words

where my words occur: anywhere in the article

**Author** Return articles written by: e.g., "PJ Hayes" or McCarthy

**Publication** Return articles published in: e.g., J Biol Chem or Nature

**Date** Return articles published between: 2000 — 2009 e.g., 1996

**Subject Areas**

Return articles in all subject areas.

Return only articles in the following subject areas:

- Biology, Life Sciences, and Environmental Science
- Business, Administration, Finance, and Economics
- Chemistry and Materials Science
- Engineering, Computer Science, and Mathematics
- Medicine, Pharmacology, and Veterinary Science
- Physics, Astronomy, and Planetary Science
- Social Sciences, Arts, and Humanities

# Google Scholar - Advanced



english literacy teaching australia trade workplace

2000

- 2009

Search

[Advanced Scholar Search](#)

[Scholar Preferences](#)

[Scholar Help](#)

Search only in Social Sciences, Arts, and Humanities.

Search in all subject areas.

**Scholar** All articles - [Recent articles](#) Results 1 - 10 of about 2,890 for [english literacy teaching australia trade workplace](#).

## ► [Discourse co-ordinations within adult literacy teaching](#)

B Harreveld - [Queensland Journal of Educational Research, 2001 - iier.org.au](#)

... right' for them and their **teaching** practices ... the 'old' previously **English** language trained adult **literacy** teachers; the 'new' adult **literacy** teachers of ...

[Cited by 4](#) - [Related articles](#) - [Cached](#) - [Web Search](#)

## поц ► [Integrated approaches to teaching adult literacy in Australia: A snapshot of practice in community ...](#)

... for [Vocational Education Research \(Australia\) - 2005 - ncvr.edu.au](#)

... national standards were standards to guide **teaching** and learning and ... to evaluate approaches to incorporating **English** language, **literacy** and numeracy ...

[Cited by 3](#) - [Related articles](#) - [View as HTML](#) - [Web Search](#) - [Get This in Print at VU Library](#) - [Libraries Australia](#)

## воок] [The Literacy Factor: Adding Value to Training. Investigation of the Inclusion of Literacy in ...](#)

J Sanguinetti - 2000 - [eric.ed.gov](#)

... Staff Development; **Teacher** Attitudes; **Teacher** Student Relationship ... Institutions: Adult **Literacy** and Numeracy Australian Research Consortium ... Languages: **English**. ...

[Cited by 9](#) - [Related articles](#) - [Cached](#) - [Web Search](#) - [Get This in Print at VU Library](#) - [Libraries Australia](#) - [All 2 versions](#)

## [Meanings of literacy in contemporary educational reform proposals- Check VU Library](#)

C Lankshear - [Educational Theory, 2005 - interscience.wiley.com](#)

**Literacy** and Numeracy currently under development in **Australia**: Curriculum Corporation

# Managing references

- Referencing style - **Harvard**
- **EndNote**
- **RefWorks**
- Social bookmarking: **del.icio.us**

# Document delivery and library support

- Who to contact for support at your library?
- Is there a research or liaison librarian?
- Do you have access to interlibrary loan facilities?
- VU has fee for service interlibrary loans for external members



# SearchTips:

- Search for a phrase “use quotation marks”
- Exclude terms: use a minus sign in front of term      salsa -sauce
- Include single digits or letters in search without google ignoring them  
    put a plus sign directly in front      +1 August
- Search for alternative terms/synonyms use tilda sign      ~ teen  
    teen OR adolescent OR teenager
- Search for information on particular years 2 dots      1960..1964
- Answer to a question the parachute was invented by \*  
    also try “I’m feeling lucky”
- Find the definition to a term define:due diligence
- Limit to an educational or organisational website  
    site:edu OR site:org
- Search in the title of the webpage: allintitle:global warming